



**Office Of The Board Of Governors  
King Edward Medical College &  
Mayo Hospital Medical Teaching Institution**



**EXTENSION IN APPLICATION DATE**

The deadline for the jobs advertised in the newspaper of August 07, 2021 for the following positions has been extended to August 22, 2021 due to technical reasons. Inconvenience is regretted. Application may be sent at [kemclhr@gmail.com](mailto:kemclhr@gmail.com) & [chairman@kemc.edu.pk](mailto:chairman@kemc.edu.pk)

<b>S.No</b>	<b>Position</b>
<b>1</b>	<b>Dean King Edward Medical College &amp; Mayo Hospital Lahore</b>
<b>2</b>	<b>Hospital Director Mayo Hospital Lahore</b>
<b>3</b>	<b>Medical Director Mayo Hospital Lahore</b>
<b>4</b>	<b>Nursing Director Mayo Hospital Lahore</b>
<b>5</b>	<b>Finance Director King Edward Medical College &amp; Mayo Hospital Lahore</b>



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**SITUATIONS VACANT**

The King Edward Medical College and Mayo Hospital comprise an autonomous Medical Teaching Institution superintended and administered by a Board of Governors appointed by the Government of Punjab under the Punjab Medical Teaching Institutions (Reforms) Act 2020.

Applications are invited for the following positions

S.No.	Position	S.No.	Position
1	Dean King Edward Medical College and Mayo Hospital Lahore	4	Nursing Director Mayo Hospital Lahore
2	Hospital Director Mayo Hospital Lahore	5	Finance Director King Edward Medical College and Mayo Hospital Lahore
3	Medical Director Mayo Hospital Lahore		

King Edward Medical College is an institution of great provenance and reputation with an illustrious alumni network spread across the world. The Mayo Hospital is one of the largest and oldest teaching hospitals in the region that offers multiple areas of specialized care and has been catering to citizen health needs with devotion and distinction.

With the vision, oversight, and support of the new Board of Governors these prestigious, over 150-year-old institutions are now embarking on a mission to strengthen, upgrade and modernize medical education and health service delivery, keeping in view the latest and best international developments in these fields.

We are now in the process of recruiting future leaders who will help develop and spearhead multiple reforms, build teams, strengthen processes, and suitably reconfigure structures, thereby furthering and entrenching a culture and ethos to elevate these key institutions to greater levels of performance and service.

The Board of Governors seeks the kind attention of qualified and experienced female and male candidates with commendable leadership experience, excellence in professional achievement, a reputation of high integrity, and demonstrable past performance in terms of successful introduction of sustainable reforms in relevant fields of medical education, public health administration and service delivery.

Salaries and terms of employment will be competitive and keeping in view highest industry standards.

These positions will provide tremendous opportunities to play key roles in national institution building, raising of professional standards, and provision of quality public service.

For additional necessary details in terms of detailed qualification requirements as well as the process of application please visit our website [www.kemc.edu.pk](http://www.kemc.edu.pk)

Applications consisting of a covering letter and curriculum vitae including a list of 03 referees should be sent by email to [chairman@kemc.edu.pk](mailto:chairman@kemc.edu.pk) or [kemclhr@gmail.com](mailto:kemclhr@gmail.com) by 16 August 2021.

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## **QUALIFICATION REQUIREMENTS**

### **DEAN**

The Dean will be a medical academic with either a PhD degree or a medical qualification such as M.B.B.S or equivalent, plus a higher qualification, such as a FCPS, MRCP, FRCP, FRCS, or a US Board certification or equivalent. The Dean will be of national and, preferably, international reputation in his/her field, which may be in the basic or clinical sciences, with at least seven (07) years of administrative experience as head of a department, unit, program, or institution, with recognized leadership qualities, a track record in teaching, and a commitment to medical education and research.

The Dean shall be appointed for a term of five (05) years.

### **HOSPITAL DIRECTOR**

The Hospital Director shall possess a recognized master's degree in Hospital Management or Health Services Management or Business Management or Public Health or Public Administration or any other relevant management qualifications, having experience of management in an organization or institution for five (05) years at a senior management position:

Provided that a person, who possesses a recognized medical degree may also apply for the post of Hospital Director with the condition that he shall have an additional management degree and five (05) years' experience at senior management level and shall have no right to engage in private practice.

The Hospital director shall be appointed for a term of five (05) years.

### **MEDICAL DIRECTOR**

The Medical Director shall possess a recognized medical degree with management or administrative experience of working in management positions in an institution or organization.

Candidates will have a record of excellence in clinical care and have at least three (3) years of experience of leading the clinical unit of a major hospital in any clinical discipline.

The Medical director shall be appointed for a term of five (05) years.

### **NURSING DIRECTOR**

The Nursing Director will be a qualified nurse (RN), with a degree in Nursing (BScN), and preferably an MScN/MA with at least seven (7) years of administrative and teaching experience in a reputable health care facility, as well as current Nursing Council Registration.

The Nursing director shall be appointed for a term of five (05) years.

### **FINANCE DIRECTOR**

The Finance Director shall be a chartered accountant or have ICMAP certification or have a master's degree in finance or accounting.

Candidates must have ten (10) years of post-qualification experience in finance and/or accounting in a major private or public company(ies)/institution(s).

The Finance Director shall be appointed for a term of three (3) years.